



manus
curriculumms

For Some Students, Learning is Hard – We Help You Make It Easy

CURRICULUMS FOR STUDENTS WITH SPECIFIC LEARNING NEEDS

READING AND SPELLING

- phonics
- sight words
- multi-syllable words
- fluency

HANDWRITING AND KEYBOARDING

- fine motor skills
- manuscript
- cursive
- keyboarding

ENGLISH

- grammar and phrasing
- vocabulary
- literature
- written expression

MATH

- number operations
- geometry
- measurement
- probability and statistics
- problem solving

STUDY AND ORGANIZATIONAL
SKILLS

LIFE SKILLS

RESOURCES FOR TEACHERS AND
PARENTS

MANUS CURRICULUMS

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Reading and Spelling

English and
Language Arts

Handwriting and
Keyboarding

Math

Study and
Organizational Skills

Life Skills

Resources for
Teachers and Parents

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THE MANUS CURRICULUMS STORY

MISSION

Our mission at Manus Curriculums (housed under Manus Academy) is to help teachers improve their students' ability to learn basic skills and content courses, particularly students with learning barriers.

HISTORY

Since 1983, the staff at Manus Academy has worked with students with various needs and abilities, including students with learning disabilities, attention deficit hyperactivity disorder and other neurological, emotional and behavioral problems. Our teaching approaches are in a continuous state of improvement during which we research, analyze and adjust our instruction and curriculums to facilitate student learning.

WHAT MAKES OUR PRODUCTS UNIQUE

The outgrowth of this disciplined process is an instructional delivery system and set of teaching materials that yield the best results and with the most effective use of a teacher's and school's time and money.

The Manus Curriculums methods and materials are based on educational research and practical experience that tells us the best way to teach. They are goal-directed and multi-sensory. They are sequential and cumulative, with each skill an extension of the ones preceding it. Teachers introduce new skills using such time-honored techniques as guided instruction, heavy shaping and prompting and frequent feedback. They gradually diminish the intensity of their involvement as students learn to perform the skills accurately, fluently and independently. They also record and evaluate student output then adjust their teaching as needed. This fluid process ensures that students truly master what they practice.

What sets Manus Curriculums products apart from others is that the principles of effective teaching are integrated within and across all skills and subjects and built into every workbook page. Teachers don't waste time modifying the materials to fit the needs of individual students. They simply increase or decrease the intensity of their instruction in specific areas.

With just a little training and ongoing supervision, teachers can easily delegate pieces of their instruction to teaching assistants, volunteers, peer tutors and parents. At Manus Academy, our teaching assistants have proved invaluable in helping students learn basic skills and, in many cases, they have been directly responsible for significant increases in student skill as measured by year-end test scores.

Like you, we want students to feel good about their ability to learn. For this reason, we wish to share our system with people in similar teaching situations, who work individually and in small groups with students with specific needs. Your work is vitally important and we'd like to help you in any way we can.

THE MANUS CURRICULUMS SYSTEM

COMPONENTS

The Manus Curriculums system consists primarily of “how to” guides and student workbooks in:

- language
- reading and spelling
- handwriting and keyboarding
- English
- math
- study, organizational and time management skills
- life skills
- teacher and parent resources

How to Guides: Each guide explains what is required to master given skills, why some students have trouble learning them, what research tells us about how to teach effectively and teaching procedures for the given skills. All guides contain master goals and objectives checklists that break each skill into small, cumulative steps and appendices that contain other useful forms and charts.

With these guides, training staff is easy. Trainers cover the content of each chapter, coach the participants in how to use specific techniques then have them complete the quizzes to check their understanding and retention of the content.

Workbooks: Each workbook, which is sold as a set of masters, contains numerous practice exercises that are arranged in a hierarchical sequence. Once students master a given skill (they perform it fluently and with little mental effort), they learn the next skill, which is an extension of the preceding one. Then they practice that skill, again, as they integrate it with all other skills learned up to that point in instruction. This cumulative sequence ensures that students retain what they learn, maintain fluency and apply the skills to other situations.

Workbooks that cover basic skills also contain charts on which students record their daily number of practice exercises, a graph on which they record their monthly totals and a goals and objectives checklist that lists and describes each skill the students learn in that workbook.

HOW TO REPRODUCE AND BIND YOUR MANUS CURRICULUMS WORKBOOKS

Each workbook is sold as a set of masters. Use these masters to copy the number of workbooks you need for individual students or for the entire class. (The purchaser may copy as many workbooks as he or she needs for his or her own instructional use.)

Here are two easy ways to create ready-made workbooks:

- Copy the set of masters on three-hole-punch paper and insert the workbook in a three-ring

binder with a plastic covering. To create thinner workbooks and save paper costs, ask the printer to copy the set from front to back, or double sided. Next, write the student's name on a copy of the title page then insert this title page behind the plastic cover. Also attach a label with the student's name on the side of the binder for easy reference.

- Follow the above steps but bind the workbook with a comb or spiral binding. Copy the front and back cover on a card stock for durability.

HOW TO FACILITATE AND MEASURE PROGRESS USING THE MANUS CURRICULUMS WORKBOOKS

Students learn well when they produce as many correct responses as possible within a given period of time; therefore, as a teacher, your goal is to maximize this number of correct responses. The Manus Curriculum workbooks help you achieve this goal.

When you follow the teaching procedures for given skills, students actively participate in their learning, average between 90% and 95% accuracy during each lesson and perform the skills fluently. To maintain this efficient pace, you increase or decrease the intensity of your coaching and the students' practice as needed.

To help you and the students determine if their performance is intense enough for maximum progress, follow this simple record keeping system:

- First, at the end of a given lesson each day, have each student chart the number of practice exercises he or she completed in a given skill.
- Second, at the end of each month, help him or her graph the total number of exercises he or she completed that month.
- Third, with the student, record those skills he or she mastered that month on the goals and objectives checklist for that particular skill. (You'll find these charts, graphs and checklists in each workbook.)
- Fourth, with the student, compare the number of practice exercises he or she completed to the number of objectives he or she mastered.
- Fifth, determine if the student's performance and progress is satisfactory.
- Sixth, increase, decrease or maintain the intensity of the daily practice, as needed, to achieve maximum progress.

READING AND SPELLING

The Manus Curriculums reading and spelling workbooks offer a systematic and cumulative approach to train students to read and spell fluently. The series consists of a teacher's guide, *How to Teach Reading and Spelling*, and sets of workbook masters for teaching phonemic awareness, phonics, sight words, multi-syllable words and reading fluency. (Comprehension techniques are covered in the literature, written expression and study skills workbooks.)

When learning phonics, sight word recognition or how to decode multi-syllable words, students first practice reading letter combinations and words in columns then in sentences, stories and poems. They continue to read each column, sentence set, story or poem until they read fluently. All skills are built on the preceding ones so students learn to integrate them easily.

Here are the sets of workbook masters and other materials in this series.

How to Teach Reading and Spelling, Parts One and Two

Part One, bound book, 39 pp., \$20

Part Two, set of workbook masters; available in winter of 2009; see publisher for pricing and details

How to Teach Reading and Spelling begins with Part One, which summarizes the educational research on what is required to read and spell well, why some students have trouble acquiring these skills and effective teaching practices. Part Two continues with teacher training exercises in phonemes and graphemes, sound-letter correspondences, rules for vowels and syllable division and specific teaching strategies for each reading skill covered in the workbooks.

You can test your knowledge of reading and spelling instruction by taking the quizzes at the end of each chapter in Part Two and hone your instructional skill by completing the teacher training exercises.

In the Appendix of Part Two, you'll find useful reproducible forms and the word and sentence dictations for each spelling lesson. The Appendix also contains a master copy of the reading and spelling goals and objectives, grades K-6. This checklist shows you the entire scope and sequence of the numerous reading and spelling skills. In each workbook, you'll also find a shorter checklist that lists the goals and objectives specifically covered in that workbook.

Phonemic Awareness

1 set of workbook masters, 75 pp.

Single users: \$15 for the set

Multiple users within one school: \$35 for the set

Students learn to rapidly perceive and articulate speech sounds by identifying, adding, deleting, separating, blending and substituting given sounds. They begin with handling chunks of sounds, such as words and syllables then progress to manipulating individual phonemes, especially those that are particularly challenging. The Appendix contains ideas for fun games and other activities that build sound awareness.

Phonics

4 levels of workbook masters, Level 1-166 pp., Level 2-184 pp., Level 3-186 pp., Level 4-190 pp.

Single users: \$30 for each level

Multiple users within one school: \$75 for each level

Students learn to read individual letters, letter combinations, words, sentences and stories that contain these phonetic elements:

Level 1: consonants and words with short a and short e (e.g., *b, d, p, ä, ě* and *tap, rag, pet, less*)

Level 2: words with short i, short o and short u (e.g., *bid, Todd, rug*)

Level 3: words with silent e and beginning consonant blends (e.g., *lake, flag, shrub, broke*)

Level 4: words with ending blends, vowel digraphs, r-controlled vowels, vowel diphthongs and hard and soft *c* and *g* (e.g., *last, flush, meat, coat, bird, warm, couch, cell, germ*)

Sight Words

2 levels of workbook masters, Level 1-276 pp., Level 2-213 pp.

Single users: \$35 for each level

Multiple users within one school: \$90 for each level

Students learn to read sight or high-use words beginning with basic words then continuing with more advanced words. They first learn to read these words in columns, two or three at a time, then practice reading them in phrases, sentences and stories, until they read fluently.

Examples of words in Level 1 are: *go, cat, ball, house . . . please, children, which* and *watch*.

Examples of words in Level 2 are: *start, none, neighbor . . . caught, through, trouble* and *bargain*.

Multi-Syllable Words

1 set of workbook masters, 229 pp.

Single users: \$35 for set

Multiple users within one school: \$90 for set

Students learn to read words of two to seven syllables by breaking them into syllables, blending them together then reading these words in columns, sentences and stories. Next, they learn to read these words with prefixes and suffixes.

Examples of words in this workbook are: *witness, compound, impress, wrestle . . . distinction, vapor, substitute, fraternal, inconsolable* and *innovative*.

Reading with Rhythm

4 levels of workbook masters, Level 1-82 pp., Level 2-66 pp., Level 3-59 pp., Level 4-92 pp.

Single users: \$15 for each level

Multiple users within one school: \$35 for each level

Students develop reading fluency by reading a page of poems repeatedly until they can read it easily.

Then they proceed to the next page. These exercises are a highly effective and fun way to teach students to read with rhythm.

Level 1: Contains childhood poems, such as “Jack Be Nimble,” “Johnny Appleseed” and “Color Song.”

Level 2: Contains slightly more advanced poems by such poets as Robert Louis Stevenson, Emily Dickinson and Christina Rossetti.

Level 3: Contains middle and high school poems written by such poets as Christopher Marlowe, William Blake, Henry Wadsworth Longfellow, Edgar Allen Poe and William Wordsworth.

Level 4: Contains high school short stories with markers that show students how to read in phrases.

Spelling Sprints Teacher's Guide

bound book, 190 pp.

\$35

This guide explains the requirements for learning to spell well, why some students don't spell well and what research tells us about how to teach spelling. It includes an alphabetized list of over 1,300 high-use or sight words, the word lists at each level and for each lesson, and the word and sentence dictations that are key parts of every lesson.

Spelling Sprints: High-Use Words for Everyday Writing

4 levels of workbook masters, 247 pp. each

Single users: \$35 for each level

Multiple users within one school: \$90 for each level

The workbooks for phonics, sight words and multi-syllable words on the preceding pages are most appropriate for students who have trouble with both reading decoding and spelling. *Spelling Sprints*, however, helps students who read well, but spell poorly. These students often have trouble visualizing word spellings, forcing them to rely on sounding out strategies alone. *Spelling Sprints* trains students to spell high-use words that don't often follow phonetic rules. They must be memorized mostly by how they look, not sound.

In *Spelling Sprints*, students learn to spell over 1,300 high-use words, quickly and easily. They begin with a series of exercises that help them visually recall then write words and continue with the more intensive word and sentence dictation exercises.

Each set of workbook masters contains 33 weekly lessons. The lessons are cumulative. This means that, once students learn a new set of words, they practice that new set and all words learned up to that point of instruction. This hierarchical arrangement ensures that students retain their spelling skills and build fluency.

Level 1: Grades 1-2

Level 3: Grades 3-4

Level 2: Grades 2-3

Level 4: Grades 5-8

Personal Spelling Log

1 set of masters, 68 pp.

Single users: \$15 for the set

Multiple users within one school: \$35 for the set

The *Personal Spelling Log* trains students to correctly spell those high-use words they often misspell during daily assignments. The log is appropriate for students who read well, yet have *mild* difficulties spelling high-use words. It is self-instructional, requiring minimal teacher supervision. Students keep their logs open and beside them as they complete written work and record any high-use words they misspell. Later, during a time designated for daily spelling practice, students spend ten to fifteen minutes completing the exercises in the log.

HANDWRITING AND KEYBOARDING

How to Teach Handwriting

By Rosanne Manus, M.A. and Betsy Davis, O.T.R./L.

bound book, 36 pp.

\$15

To write well, students must control the small movements in their fingers and hands. The teacher's guide that accompanies the set of workbook masters shows you how to train students to develop fine motor and handwriting skills. It contains information on what it takes to write well, why some students have problems learning to write and effective class accommodations. It also includes step-by-step procedures for diagnosing and treating common handwriting problems. The Appendix of the teacher's guide has numerous reproducible forms, including skills checklists to track and record student progress.

Manuscript Writing Cursive Writing

By Rosanne Manus, M.A..

Call publisher for pricing and other details.

In these workbooks, students learn to write either manuscript or cursive letters and numbers, first in isolation, then in sentences and paragraphs. Once they've demonstrated fluency with the current letter groups, they proceed with the next group. Exercises are cumulative to ensure mastery.

Projected Publication Date: Spring 2009

Keyboarding

1 set of workbook masters, 106 pp.

Single users: \$15 for set

Multiple users within one school: \$35 for set

Keyboarding is a step-by-step program that trains students to type fluently. It has four components: a student goals and objectives checklist on which you record individual student progress; teaching procedures; practice exercises; and timed trials.

Students learn one letter or number group at a time and proceed to the next when they've mastered the first. They practice writing these letters within words, sentences and paragraphs. Then they take a timed assessment for that section to determine if they have sufficient fluency to proceed to the next skill or need to continue practicing the current one.

ENGLISH AND LANGUAGE ARTS

How to Teach English

bound book, 263 pp.

\$40

How to Teach English is a comprehensive guide and training program for teachers of students from grades one through twelve. It covers important background information about English instruction then a systematic process for teaching specific skills. Here is an abbreviated table of contents.

1. What Does English Instruction Encompass?
 2. Receptive and Expressive Language Skills
 3. Vocabulary, Grammar, Usage, Writing Mechanics, Literature and Written Expression
 4. Barriers to Learning English
 5. Effective Strategies for Teaching English
 6. How to Teach Grammar
 7. How to Teach Verb and Pronoun Usage
 8. How to Teach Writing Mechanics
 9. How to Teach Vocabulary
 10. The Steps for Learning Literature
 11. The Literary Genres
 12. The Elements of Short Stories and Novels
 13. How to Teach Folktales
 14. How to Teach Nonfiction
 15. How to Teach Poetry
 16. The Characteristics and Types of Poetry
 17. The Elements of Poetry
 18. The Patterns of Poetry
 19. How to Teach Drama
 20. The Seven Steps for Writing Well
 21. How to Write Paragraphs
 22. How to Write Each of the Seven Types of Paragraphs
 23. How to Write a Five-Paragraph Essay
 24. How to Write a Summary of an Article
 25. How to Write a Book Report
 26. How to Write a Research Report
 27. How to Write a Literary Essay
 28. How to Proofread
 29. Overcoming the Barriers to Learning English
- Appendix
- Key Words for Five Types of Paragraphs
 - English Goals and Objectives, Grades 1-12
 - Grammar Study Sheet
 - Usage Study Sheet
 - Capitalization and Punctuation Study Sheet
 - How to Proofread Your Work
 - How to Cite Your Sources
 - Class Accommodations (for students with learning and attentional barriers)

Grammar, Mechanics and Phrasing

9 levels of workbook masters and teachers' copies and answer keys, grades 1-9

Single users: \$35 for each workbook level and \$30 for the teacher's copy and answer key

Multiple users within one school: \$90 for each workbook level and \$75 for the teacher's copy and answer key

This series trains students to master grammar, usage, punctuation and phrasing skills to build verbal and written fluency and organize their thinking. Students learn each skill in isolation then integrate it as they complete exercises of increasing complexity.

Each set of workbook masters contains 33 weekly lessons and a goals and objectives checklist for tracking student progress. Extensive practice, reviews and practice tests help ensure mastery before students advance to the next skill. Since grades 8 and 9 cover all high school grammar skills, you can also use them with students in the 10th, 11th and 12th grades.

Grade 1, 180 pp.	Grade 4, 221 pp.	Grade 7, 223 pp.
Grade 2, 185 pp.	Grade 5, 223 pp.	Grade 8, 261 pp.
Grade 3, 219 pp.	Grade 6, 223 pp.	Grade 9, 290 pp.

Vocabulary

9 levels of workbook masters, grades 4-12

Grades 4-8, 248 pages per workbook

Grades 9-12, 186 pages per workbook

Single users: \$35 for each workbook level

Multiple users within one school: \$90 for each workbook level

Vocabulary, Grades 4-8 – Each workbook, from fourth grade through eighth, contains 33 weekly lessons that teach students to learn somewhat elevated yet everyday vocabulary words, words they are likely to often hear and use. Students first learn word definitions, practice using the words in various contexts and conversations then check their knowledge with lesson tests. Students build long-term retention with review lessons during which they write synonyms and antonyms of review words, add prefixes and suffixes and complete other activities.

Vocabulary, Grades 9-12 – These high school workbooks emphasize root words with prefixes and suffixes and other higher level vocabulary words that are typically found in advanced courses and college entrance exams. The practice exercises are similar to those found in the middle school workbooks and emphasize training students to use the words in their daily conversations.

Literature and Written Expression

12 levels of workbook masters, grades 1-12

(Prices and page numbers are listed below each workbook level.)

Each workbook contains step-by-step procedures that train students to read, understand, summarize and analyze selected literary texts and write in given formats, such as paragraphs, letters, essays, book reports and research reports.

The selected novels that are covered in each workbook are classics commonly found on school reading lists. Many of these novels are set during significant historical periods so teachers can integrate their themes into social studies lessons. For instance, several novels are set during the era of pioneering and settling the American West and others are set during the eras of slavery and the Civil War, the rise of Communism, the Roaring Twenties, the Great Depression, the Harlem Renaissance and World War II.

The literature exercises that accompany each text include guided outlines that train students to:

- analyze then answer questions about the elements of each literary work, such as plot, character, setting, theme, point of view and symbolism
- summarize each section of a lengthy work, such as each chapter in a novel

- write a book report summarizing the work
- write a literary essay analyzing one or more of the work's key elements, such as setting, character or theme (Middle school students write very simple analyses and elementary school students write book reports only.)

Each workbook from grades 1 through 8 also includes guided outlines with examples that train students to write in a variety of formats (e.g., letters, paragraphs, essays, reports) and follow the writing process efficiently and creatively. Students learn to:

- generate then develop a topic or thesis statement
- arrange the subtopics and details in a logical order
- verbally compose the work, practicing transitions between sentences and/or paragraphs
- write the work then edit and proofread it

Here are the literary texts and writing skills covered in each workbook:

Literature and Written Expression: Grade 1

Projected Publication Date: Winter 2009

Call publisher for pricing and other details.

Novels and literary texts: *Beatrix Potter: The Complete Tales*, selected fairy tales; poems

Written expression: letters, paragraphs and story summaries

Literature and Written Expression: Grade 2

255 pp.

Single users: \$35 for set of workbook masters and \$30 for teacher's copy and answer key

Multiple users within one school: \$90 for set of workbook masters and \$75 for teacher's copy and answer key

Novels and literary texts: *The Complete Tales of Winnie-the-Pooh*; *The Boxcar Children*; selected poems

Written expression: letters, paragraphs and book reports

Literature and Written Expression: Grade 3

350 pp.

Single users: \$45 for set of workbook masters and \$40 for teacher's copy and answer key

Multiple users within one school: \$115 for set of workbook masters and \$100 for teacher's copy and answer key

Novels and literary texts: *Charlotte's Web*; *Stuart Little*; *Little House on the Prairie*; *Farmer Boy*; selected poems

Written expression: paragraphs, letters and book reports

Literature and Written Expression: Grade 4

320 pp.

Single users: \$45 for set of workbook masters and \$40 for teacher's copy and answer key

Multiple users within one school: \$115 for set of workbook masters and \$100 for teacher's copy and answer key

Novels and literary texts: *Sarah, Plain and Tall*; *Wind in the Willows*; *Alice in Wonderland*; *Fantastic Mr. Fox*;

The Magic Finger; selected poems

Written expression: paragraphs, book reports and mini research reports

Literature and Written Expression: Grade 5

Approx. 300 pp.

Single users: \$40 for set of workbook masters and \$35 for teacher's copy and answer key

Multiple users within one school: \$100 for set of workbook masters and \$85 for answer key

Novels and literary texts: *The Bridge to Terebithia*; *Souder*; *The Summer of the Swans*; *The Secret Garden*; selected poems

Written expression: paragraphs, book reports and mini research reports

Literature and Written Expression: Grade 6

430 pp.

Single users: \$65 for set of workbook masters and \$60 for teacher's copy and answer key

Multiple users within one school: \$165 for set of workbook masters and \$150 for teacher's copy and answer key

Novels and literary texts: *Seedfolks*; *Holes*; *Indian in the Cupboard*; *The Jungle Books*; selected short stories; folklore; nonfiction; poems

Written expression: five-paragraph essays and multi-page research reports

Literature and Written Expression: Grade 7

362 pp.

Single users: \$45 for set of workbook masters and \$40 for teacher's copy and answer key

Multiple users within one school: \$115 for set of workbook masters and \$100 for teacher's copy and answer key

Novels and literary texts: *Island of the Blue Dolphins*; *A Day No Pigs Would Die*; *Roll of Thunder, Hear My Cry*; *From the Mixed-Up Files of Mrs. Basil E. Frankweiler*; selected short stories; folklore; nonfiction; poems

Written expression: five-paragraph essays and multi-page research reports

Literature and Written Expression: Grade 8

409 pp.

Single users: \$60 for set of workbook masters and \$55 for teacher's copy and answer key

Multiple users within one school: \$150 for set of workbook masters and \$135 for teacher's copy and answer key

Novels and literary texts: *Johnny Tremain*; *Night*; *Jacob Have I Loved*; *Tex*; selected short stories, folklore, nonfiction and poems

Written expression: five-paragraph essays and multi-page research reports

Literature and Written Expression: Grade 9

527 pp.

Single users: \$75 for set of workbook masters and \$70 for teacher's copy and answer key

Multiple users within one school: \$190 for set of workbook masters and \$175 for teacher's copy and answer key

Novels and literary texts: *The Adventures of Huckleberry Finn*; *Anne Frank, Diary of a Young Girl*; *The Strange Case of Dr. Jekyll and Mr. Hyde*; *The Crucible*; selected short stories, folklore, nonfiction and poems

Written expression: book reports and literary essays

Literature and Written Expression: Grade 10

Approx. 450 pp.

Projected Publication Date: Fall 2008

Single users: \$65 for set of workbook masters and \$60 for teacher's copy and answer key

Multiple users within one school: \$165 for set of workbook masters and \$150 for teacher's copy and answer key

Novels and literary texts: *Lord of the Flies*; *A Separate Peace*; *1984*; *A Raisin in the Sun*; selected short stories, folklore, nonfiction and poems

Written expression: book reports and literary essays

Literature and Written Expression: Grade 11

Approx. 500 pp.

Projected Publication Date: Fall 2008

Single users: \$75 for set of workbook masters and \$70 for teacher's copy and answer key

Multiple users within one school: \$190 for set of workbook masters and \$175 for teacher's copy and answer key

Novels and literary texts: *Of Mice and Men*; *A Streetcar Named Desire*; *One Flew Over the Cuckoo's Nest*; *The Great Gatsby*; selected short stories, folklore, nonfiction and poems

Written expression: book reports and literary essays

Literature and Written Expression: Grade 12

Projected Publication Date: Winter 2009

Call publisher for pricing and other details.

Novels and literary texts: *Hamlet*; *Gulliver's Travels*; *Silas Marner*; *Pride and Prejudice*; selected short stories, folklore, nonfiction and poems

Written expression: book reports and literary essays

If you'd like to focus on one genre only, such as novels, rather than all the ones contained in each *Literature and Written Expression* workbook, you may wish to use one of the workbooks here. They contain the same guided analyses, writing outlines and literary selections as those in the corresponding grades levels of the other workbooks.

These workbooks will be available in the winter of 2009.

Novels, Grades 1-4

Call publisher for pricing and other details.

TITLES:

Beatrix Potter: The Complete Tales

The Complete Tales of Winnie-the-Pooh

The Boxcar Children

Charlotte's Web

Stuart Little

Little House on the Prairie

Farmer Boy

Sarah, Plain and Tall

Wind in the Willows

Alice in Wonderland

Fantastic Mr. Fox

The Magic Finger

Novels, Grades 5-8

Call publisher for pricing and other details.

TITLES:

The Bridge to Terabithia

Souder

The Summer of the Swans

The Secret Garden

Seedfolks

Holes

Indian in the Cupboard

The Jungle Books

Island of the Blue Dolphins

A Day No Pigs Would Die

Roll of Thunder, Hear My Cry

From the Mixed-Up Files of Mrs. Basil E. Frankweiler

Johnny Tremain

Night

Jacob Have I Loved

Tex

Novels, Grades 9-10

Call publisher for pricing and other details.

TITLES:

The Adventures of Huckleberry Finn

Anne Frank: Diary of a Young Girl

The Strange Case of Dr. Jekyll and Mr. Hyde

The Crucible

Lord of the Flies

A Separate Peace

1984

A Raisin in the Sun

Novels, Grades 11-12

Call publisher for pricing and other details.

TITLES

Of Mice and Men

A Streetcar Named Desire

One Flew Over the Cuckoo's Nest

The Great Gatsby

Hamlet

Gulliver's Travels

Silas Marner

Pride and Prejudice

Short Stories, Grades 6-12,

Call publisher for pricing and other details.

This workbook contains 28 short stories with guided analyses to help students understand the texts and additional guided outlines to help them write summaries of each story. The short stories are by these well-known authors: Frank R. Stockton, O. Henry, Louisa May Alcott, Edgar Allan Poe, Jack London, H. P. Lovecraft, Anton Chekov, Washington Irving, Sir Arthur Conan Doyle, Nathaniel Hawthorne, Stephen Crane, Edward Everett Hale and Guy de Maupassant,

Poetry, Grades 1-4,

Call publisher for pricing and other details.

This workbook contains a collection of lyric and narrative poems by such poets as Christina Rossetti, William Makepeace Thackeray, William Blake, Robert Louis Stevenson, Eugene Field, Henry Wadsworth Longfellow, Emily Dickinson, Hillaire Belloc, Louisa May Alcott and Lewis Carroll. It also contains a guided analysis on each poem to help students fully understand and experience it.

Poetry, Grades 5-8

Call publisher for pricing and other details.

This workbook contains a collection of lyric and narrative poems by such poets as Edward Lear, Lewis Carroll, Strickland Gillilan, Henry Wadsworth Longfellow, William Blake, Eugene Field, Louisa May Alcott, Lewis Carroll, Harriet Beecher Stowe, Robert Browning and Robert Burns. Following each poem is a guided analysis that helps students understand and appreciate it.

Poetry, Grades 9-12

Call publisher for pricing and other details.

This workbook contains a collection of lyric, dramatic and narrative poems by such poets as Henry Wadsworth Longfellow, Emily Dickinson, Strickland Gillilan, Matthew Arnold, Percy Bysshe Shelley, Robert Browning, Edgar Allan Poe, Walt Whitman, Frances E. W. Harper, William Butler Yeats, Robert Browning, Elizabeth Barrett Browning, William Shakespeare and poets of haiku. It also contains a guided analysis on each poem to help students fully understand its multiple layers of meaning.

Nonfiction, Grades 6-8

Call publisher for pricing and other details.

This workbook contains a collection of essays, letters and speeches by such writers and leaders as Abraham Lincoln, Laura Ingalls Wilder, Susan B. Anthony and Elizabeth Cady Stanton. It also contains background information and a guided analysis on each literary text to help students understand the work.

Nonfiction, Grades 9-12

Call publisher for pricing and other details.

This workbook contains background information and a collection of speeches, letters, articles, declarations, satires and essays by these well-known people: Mark Twain, Martin Luther King, Jr., Robert F. Kennedy, John F. Kennedy, Thomas Paine, Abraham Lincoln, Sojourner Truth, Thomas Jefferson, Nathaniel Hawthorne, Jonathan Swift, Mary Astell, Mary Wollstonecraft and Mary Wollstonecraft Shelley. Following each text is a guided analysis that helps students understand the work.

Folklore, Grades 6-12

Call publisher for pricing and other details.

This workbook explains what folklore is and its origins. It contains a collection of such folklore as parables, fables, fairy tales, ballads, tall tales, legends and myths. Following each piece of folklore is a guided analysis that helps students examine and understand its elements.

Guided Outlines for Understanding and Writing about Literature

1 set of workbook masters, 63 pp.

Single users: \$15 for the set

Multiple users within one school: \$35 for the set

Guided Outlines for Understanding and Writing about Literature is for teachers and students who would like to cover novels other than the ones contained in the Manus Curriculums literature and writing series, yet still have step-by-step procedures for summarizing and analyzing their elements.

Students learn the same easy formulas for writing book reports, article summaries and literary essays. They use outlines in Part One to identify and note the key elements in their reading assignments. They use these notes to prepare for comprehension questions, tests and writing assignments. Students then follow the appropriate writing outlines in Part Two, such as how to write a character, setting or theme analysis. Other essay outlines show them how to write about point of view, symbolism and poetry. There's no guesswork.

In addition to our workbooks that combine literature and written expression, we also have these workbooks that cover writing skills only.

Writing Paragraphs and Letters, Grades 1-2

Call publisher for pricing and other details.

Projected Publication Date: Winter 2009

Writing Paragraphs and Letters, Grades 1-2 trains young students to write simple paragraphs that classify, describe, compare, show a sequence and show cause and effect. Under their teacher's direction, students learn to plan then write such paragraphs as classifying the parts of the body, describing certain animals, comparing foods, sequencing tasks and explaining the effects of certain events. They also learn to write letters sharing their personal experiences.

Writing Paragraphs and Letters, Grades 2-3

1 set of workbook masters, 141 pp.

Single users: \$25

Multiple users within one school: \$65

Writing Paragraphs and Letters, Grades 2-3 trains students to refine their ability to write paragraphs for different purposes, such as to classify, describe, compare, sequence, show cause and effect and narrate stories. They also learn to write responses to passages they read and respond to and write thank-you letters and invitations.

Writing Paragraphs, Grades 4-6

1 set of workbook masters, 135 pp.

Single users: \$25

Multiple users within one school: \$65

Writing Paragraphs, Grades 4-6 contains guided outlines that show students how to write more detailed paragraphs that classify, describe, compare, show a sequence, show cause and effect, narrate and persuade. Learning these important foundational skills prepares students to write the longer paragraphs and essays often assigned in middle school.

Writing Five-Paragraph Essays, Grades 5-8

1 set of workbook masters, 119 pp.

Single users: \$25

Multiple users within one school: \$65

Writing Five-Paragraph Essays, Grades 5-8 is a collection of guided outlines containing step-by-step exercises that train students to write five-paragraph essays. It does this by: 1) guiding students repeatedly through the writing process until they master it; and 2) providing sufficient structure to enable students to write quickly and easily. Students practice writing several essays each that classify, describe, compare, sequence, show cause and effect, narrate and persuade.

Writing Mini Research Reports on Science Topics, Grades 4-6

1 set of workbook masters, 260 pp.

Single users: \$35

Multiple users within one school: \$90

Writing Mini Research Reports on Science Topics, Grades 4-6 is a collection of research passages and guided outlines that train students to research and write about science topics. The exercises are tightly structured and simple, giving students the opportunity to master the writing process before they learn to research topics in greater depth and with multiple sources. Because the topics are about general science, students reinforce what they learn in science class.

Writing Mini Research Reports on Social Studies Topics, Grades 4-6

1 set of workbook masters, 294 pp.

Single users: \$40

Multiple users within one school: \$100

Writing Mini Research Reports on Social Studies Topics, Grades 4-6 is arranged in the same format as *Writing Mini Research Reports on Science Topics*; however, students research then write about such topics as famous people, inventions, events, states and countries.

Writing Multi-Page Research Reports, Grades 6-9

1 set of workbook masters, 101 pp.

Single users: \$15

Multiple users within one school: \$35

Writing Multi-Page Research Reports, Grades 6-9 is a collection of guided outlines that shows students each step in researching and writing about such commonly assigned topics as animals, planets, inventions, natural disasters, epidemics, famous people, countries, states, historical events and ancient civilizations. The outlines show students how to research and develop the topics. They also contain examples of how to phrase topic and transitional sentences. These outlines are tightly structured and take the guess work out of writing research reports.

MATH

How to Teach Math, K-6

bound book, 95 pp.

\$25

This guide summarizes the information you need to know about teaching math skills from grades kindergarten through six. It explains the skills students need to learn math well, why some students have trouble learning math, what research tells us about how to teach math, step-by-step teaching procedures, how to train students to test well and how to help students with special needs.

The Appendix contains placement tests to help you determine in which workbook to start your student(s). It also includes a master copy of the goals and objectives checklists for grades K-3 and 4-6. These checklists show you what math skills each workbook covers, in what order and at what typical grade level. (Each workbook contains its own goals and objectives checklist showing those particular skills it covers.)

Use the checklists to track student progress and pinpoint those areas where a student's learning breaks down. The checklists follow state and national math standards and cover these divisions: number operations, geometry, measurement, probability and statistics and problem solving.

MATH WORKBOOKS, K-6

12 levels of workbook masters each with a corresponding answer key, grades K-6
(Prices and page numbers are listed below each workbook level)

The Manus Curriculum's math program is a systematic approach that leads students from conceptual understanding of math skills to representational, abstract and applied. Students first learn each skill using hands-on activities. Next, they learn the skill at the representative level with pictures, graphs, number lines and other images. Then they practice the skill using numbers only. Finally, they use the skill as they solve word problems.

All skills are cumulative with regular reviews and tests to check understanding and mastery. The math goals and objectives are aligned with state and national math standards, such as those set by the National Council for Teachers of Mathematics (NCTM).

To accommodate students who have trouble laying out their math work neatly, the spaces in which students write their work are organized in such ways to show students where to write the numbers for each process in given operations. To increase student performance, most practice exercises include directions that guide students through the process of previewing their work, working at a steady speed and paying close attention to the sequences and details.

The following workbooks cover the full range of math skills typically taught and reviewed at the given grade levels. Levels 1 through 8 cover skills from kindergarten through 3rd grade. Levels 9 through 12 cover skills from 4th through 6th grade. These workbooks are useful in helping students build a solid and comprehensive math foundation, beginning with their current ability levels.

Math, Level 1

185 pp.

Grade Level: kindergarten and 1st

Single users: \$35

Multiple users within one school: \$90

Number Operations

- sort objects by different attributes
- match and count sets of objects from 1-20
- count and write numbers from 1-20
- identify first, second and third positions
- identify and count pennies
- divide whole objects into halves

Geometry

- identify and draw circles, squares, rectangles and triangles

Measurement

- measure lengths and weights of objects in nonstandard units
- identify different temperatures
- read and name days of week
- arrange events in sequential order
- tell time to the hour

Probability and Statistics

- collect, organize and record data
- read simple bar and line graphs

Math, Level 2

134 pp.

Grade Level: 1st

Single users: \$30

Multiple users within one school: \$75

Number Operations

- add and subtract numbers from 1-5

Review

- review skills learned in *Math, Level 1*

Math, Level 3

218 pp.

Grade Level: 1st and beginning of 2nd

Single users: \$40

Multiple users within one school: \$100

Number Operations

- count objects from 1-30
- count by 10's to 100
- identify ones and tens place value
- read, write and compare numbers from 1-99

- write standard and expanded notation of numbers from 1 to 100
- add and subtract numbers from 6-10
- identify nickels and dimes
- count sets of pennies, nickels and dimes

Geometry

- locate whole numbers on number lines
- complete number lines

Measurement

- measure length, capacity and weight using models that approximate standard units
- tell time to half hour

Review

- review skills learned in *Math, Levels 1 and 2*

Math, Level 4

200 pp.

Grade Level: end of 1st and beginning of 2nd

Single users: \$35

Multiple users within one school: \$90

Number Operations

- count to 100 by 10's, 5's, 2's and 3's
- identify even and odd numbers
- identify hundreds place value
- read, write and compare numbers from 1-999
- write standard and expanded notation of numbers from 1 to 999
- add and subtract numbers from 11-14
- use pennies, nickels and dimes to buy items
- identify a quarter
- use sets of objects to describe part to whole relationships

Review

- review skills learned in *Math, Levels 1-3*

Math, Level 5

231 pp.

Grade Level: 2nd and 3rd

Single users: \$40

Multiple users within one school: \$100

Number Operations

- recognize and continue number patterns
- solve word problems with number patterns
- add and subtract numbers from 15 to 18
- add/subtract and regroup numbers to the tens place

Measurement

- measure length, width and height of objects in inches

Review

- review skills learned in *Math, Levels 1-4*

Math, Level 6

279 pp.

Grade Level: 3rd

Single users: \$45

Multiple users within one school: \$115

Number Operations

- identify thousands place value
- read, write and compare numbers from 1-9,999
- write standard and expanded notation of numbers from 1 to 9,999
- add, subtract and regroup numbers to the hundreds place
- multiply and divide numbers using objects and pictures (focus on conceptual understanding only)
- add pennies, nickels, dimes and quarters up to one dollar
- compare values of sets of coins up to one dollar
- recognize and name fractions

Measurement

- measure length, width and height of objects in inches, feet and yards
- convert inches, feet and yards
- tell length of one mile
- measure perimeter and area of shapes
- measure volume in cups, pints, quarts and gallons
- convert cups, pints, quarts and gallons
- measure weight of objects in ounces and pounds
- tell, in Fahrenheit and Celsius degrees, normal body temperature and boiling and freezing points of water
- identify reasonable Fahrenheit and Celsius temperatures
- tell how many weeks are in a month
- name months of year and four seasons
- name and describe holidays
- tell time to hour, half hour and quarter hour

Probability and Statistics

- read and answer questions about picture, bar and line graphs
- collect data and construct picture, bar and line graphs

Review

- review skills learned in *Math, Levels 1-5*

Math, Level 7

347 pp.

Grade Level: 3rd

Single users: \$50

Multiple users within one school: \$125

Number Operations

- identify ten and hundred thousands place value
- read, write and compare numbers from 1-999,999
- use standard and expanded notation with numbers from 1 to 999,999
- write standard and expanded notation of numbers to the thousands place
- multiply and regroup two digits by one digit
- identify and count one, five and ten-dollar bills
- add bills and coins up to ten dollars
- compare values of sets of bills and coins up to ten dollars
- read, write and compare fractions and mixed numbers
- construct equivalent fractions
- read and write fractions with denominators of 10 and 100 as decimals
- locate fractions on number line
- complete number line with fractions

Measurement

- measure length, width and height of objects in centimeters and meters
- estimate metric length
- measure volume in liters and weight in grams
- tell time in five-minute intervals and to minute

Review

- review skills learned in *Math, Levels 1-6*

Math, Level 8

350 pp.

Grade Level: 3rd

Single users: \$50

Multiple users within one school: \$125

Number Operations

- divide numbers through the tens table

Geometry

- identify and draw points, lines, line segments, rays and angles
- identify and copy space figures
- identify faces, edges and vertices
- define and identify congruency
- identify and draw lines of symmetry

Measurement

- convert hours, days, weeks, months and years
- convert seconds, minutes and hours
- tell then show time after or before given time
- determine lapsed time

Probability and Statistics

- tell probability of event occurring
- compare favorable outcomes to all possible outcomes

Problem Solving

- solve word problems by:
 - using knowledge of place value
 - adding and subtracting
 - approximating results
 - finding a pattern
 - using data from graphs and tables
 - using guess and test process
 - eliminating irrelevant information
 - planning an order
 - multiplying and dividing

Review

- review skills learned in *Math, Levels 1-7*

Math, Level 9

249 pp.

Grade Level: 4th and 5th

Single users: \$40

Multiple users within one school: \$100

Number Operations

- identify one, ten and hundred millions place
- read, write and compare numbers from 1-999,999,999
- write standard and expanded notation of numbers from 1 to 999,999,999
- identify one, ten and hundred billions place
- read, write and compare numbers from 1-999,999,999,999
- write standard and expanded notation of numbers from 1 to 999,999,999,999
- round, add, subtract and regroup numbers up to hundred thousands place
- estimate sums and differences up to hundred thousands place
- identify and count bills and coins up to \$100
- select, in fewest bills and coins possible, specified amounts of money up to \$100
- compare sets of bills and coins up to \$100
- add and subtract money in decimal form
- multiply up to 3 digits by 10 and 100
- multiply and regroup up to 2 by 2 digits
- define numerator and denominator
- read and write decimals to hundredths place
- write decimals as fractions
- compare decimals represented by pictures

Geometry

- identify and draw planes
- identify, draw and measure right, obtuse and acute angles
- identify right, obtuse and acute triangles

Measurement

- tell how many days are in month, months in year and days in year
- convert days, months and years

Problem Solving

- solve word problems by using knowledge of place value and by adding, subtracting, multiplying, dividing

Review

- review skills learned in *Math, Levels 1-8*

Math, Level 10

339 pp.

Grade Level: 5th and 6th

Single users: \$50

Multiple users within one school: \$125

Number Operations

- define variable and identify commutative, associative and identity properties of addition
- solve for variables in addition and subtraction problems
- translate and solve addition, subtraction and division word problems up to tens place by writing equations with variables
- divide up to 3-digit divisors into dividends of up to 5 digits
- define and use multiple, common multiple, least common multiple, factor, greatest common factor and prime and composite numbers
- create prime factorization trees
- write equivalent fractions, compare fractions and reduce fractions
- add/subtract fractions with like denominators
- compare, add and subtract decimals up to hundredths place

Geometry

- define and identify polygons: quadrilaterals, pentagons, hexagons, octagons, trapezoids, parallelograms and rhombuses
- define and identify triangles: equilateral, isosceles and scalene
- define and identify lines: intersecting, parallel and perpendicular
- define and identify right angles
- locate and write decimals on number lines

Measurement

- measure in half and quarter inches and in quarter, third and half cups
- use ratios to define relationships among inches, feet and miles; centimeters, meters, millimeters and kilometers; cups, pints, quarts and gallons; milliliters and liters; ounces, pounds and tons; seconds, minutes and hours; and days, months and years
- measure perimeters of shapes
- determine area of polygons, triangles and circles
- measure volume of cubes and rectangular prisms

Problem Solving

- solve word problems by:
 - adding, subtracting, multiplying and dividing
 - finding a pattern or planning an order
 - using data from graphs and tables
 - using guess and test process

Review

- review skills learned in *Math, Levels 1-9*

Math, Level 11

251 pp.

Grade Level: end of 5th and all of 6th

Single users: \$45

Multiple users within one school: \$115

Number Operations

- follow order of operations
- solve open sentences
- add, subtract, multiply and divide fractions and mixed numbers
- identify the tenth, hundredth and thousandth places in decimals
- estimate sums and differences of decimals

Geometry

- define translation, reflection and rotation
- determine congruency of polygons by translating, reflecting and rotating them

Probability and Statistics

- define probability and tell probability of event occurring
- conduct experiments and predict and record outcomes

Problem Solving

- solve word problems by:
 - adding, subtracting, multiplying and dividing
 - finding a pattern or planning an order
 - using data from graphs and tables

Review

- review skills learned in *Math, Levels 1-10*

Math, Level 12

303 pp.

Grade Level: 6th

Single users: \$45

Multiple users within one school: \$115

Number Operations

- read, write and compare decimals to ten and hundred thousandth places
- add, subtract, multiply and divide decimals
- estimate sums and differences of decimals by rounding them to ten thousandth place
- write equivalent decimals
- arrange decimals from smallest to largest
- write ratios and determine proportion
- change fractions and mixed numbers to percents
- change decimals to percents
- solve percentage problems

Geometry

- define, identify and draw a circle with these parts: center, radius, diameter, circumference
- measure radius and diameter of circle
- measure circumference of circle
- define, identify and draw a coordinate plane, origin, x-axis and y-axis
- locate point on coordinate plane when given

Probability and Statistics

- use tree diagrams to express outcomes
- determine probability of event and compliment
- define and read line, bar and circle graphs
- collect and organize data on graphs
- determine range, average, median and mode of given data and from charts

Problem Solving

- solve word problems by:
 - adding, subtracting, multiplying and dividing
 - finding a pattern or planning an order
 - using data from graphs and tables
 - using guess and test process
 - eliminating irrelevant information
 - approximating results

Review

- review skills learned in *Math, Levels 1-11*

STUDY AND ORGANIZATIONAL SKILLS

How to Teach (or Learn) Time Management, Organizational and Study Skills

bound book, 125 pp.

\$28

Successfully managing school responsibilities is not an art – it's a discipline. There are no secrets, just a few simple steps to use with each subject every day. This step-by-step guide shows teachers how to train students to:

- manage their time
- organize their school materials
- complete homework and study every day
- increase test scores, class participation and focus
- improve comprehension and retention
- maintain high grades
- manage learning and attention problems

This guide covers study and time management skills specific to each course and assignment type. The Appendix contains reproducible forms to help students study effectively. Appropriate for students from grades 4 – college.

The Student's Daily Planner

1 set of masters, 116 pp.

Single users: \$20

Multiple users within one school: \$50

Help your middle and high school students get organized with this quick and easy system for recording homework assignments and weekly study plans and managing one's time. This planner includes tips on how to study for each course and charts for recording class schedules and weekly grades.

Study Guides for Learning General Science

1 set of masters, 110 pp.

Single users: \$15

Multiple users within one school: \$35

A great back-up system for middle school students who have trouble taking class notes or reading their texts. These study guides cover the main topics of science: scientific method, physical science, life science, earth and space science and ecology. They correspond to national science standards and explain the key information in most science texts from 4th-8th grades. Students simply choose the guide that covers the same unit they're learning in class. They review it for a few minutes each day to refresh their memories and prepare for class and homework assignments.

LIFE SKILLS

Communication Skills

1 set of masters, 256 pp.

Single users: \$35

Multiple users within one school: \$90

How to Teach Communication Skills is a step-by-step program that trains students to effectively communicate nonverbally and verbally. Students first increase their visual awareness of body language then interpret it. This includes interpreting people's facial expressions, postures, gestures, tone of voice, eye contact, distance from listener and vocal volume, pitch and speed.

Students then learn to communicate verbally. Specifically, they learn to:

- identify and communicate their needs
- develop beginning communication skills, which include greeting people, answering yes/no questions, answering and asking open-ended questions, making empathic comments and participating in other reciprocal interactions
- develop advanced communication skills, which include beginning, maintaining and ending conversations and joining them

In the Appendix is a skills checklist on which you note the degree to which each student practices each skill. The book is divided into 33 weekly lessons with specific activities for the students to complete each day for four days. On the fifth day of each week, the teacher and students hold a meeting to discuss and record student progress.

Operating a Bake Sale Business

1 set of masters, 189 pp.

Single users: \$30

Multiple users within one school: \$75

Operating a Bake Sale Business trains students to perform essential life skills through the process of operating a monthly, school bake sale business. As students stock the kitchen, bake the products and plan and host the bake sales, they learn key independent living skills. They also learn how to bake and package cookies, bread, muffins, cakes and pies; make candy; develop and follow a business and marketing plan; maintain financial records and conduct customer satisfaction surveys.

The workbook (sold as a set of masters) contains a skills checklist, on which you record dates of mastery for specific skills; 24 lesson plans that contain step-by-step procedures for practicing the skills; health and safety, cleaning, measurement and task charts to post on the kitchen bulletin board; and recipes.

Food Science

Projected Publication Date: Winter 2009

Call publisher for pricing and other details.

Food Science teaches students middle school science and math concepts as they practice two essential life skills: preparing food and eating nutritious meals. As students practice the exercises in this workbook, they learn to:

- plan nutritious meals and snacks and maintain a food diary
- identify cooking equipment
- operate kitchen appliances
- organize a kitchen
- follow health and safety procedures
- clean the kitchen
- set and clear the table
- follow basic cooking instructions and recipes
- cook eggs, bake bread, make sandwiches, prepare breakfast, prepare fruits and vegetables and bake muffins, cookies and cakes

They also learn to:

- follow specific and detailed instructions
- generate ideas then plan and implement them
- solve problems in a systematic and logical manner
- successfully interact with co-workers
- manage time and set priorities

With repeated practice, students develop fluency or “cooking coordination.” This fluency helps them perform the food preparation skills outside of the school kitchen, such as in their own homes. Because this workbook is easy to follow, you may wish to give parents and students a copy so the students can practice the steps in their own homes. This will promote the long-term goal of training students to feed themselves nutritious meals over their life spans.

RESOURCES FOR TEACHERS AND PARENTS

Tackling Academic Barriers

By Gary L. Patrick, Ph.D., And Rosanne Manus, M.A.

Call publisher for pricing and other details.

Projected Publication Date: Fall 2008

Tackling Academic Barriers is a step-by-step guide for parents of students with academic difficulties. Its purpose is to help parents identify and understand the complexities of children's various learning problems and find professionals who can assist them in helping improve their children's ability to learn.

This prescription involves knowing:

- the factors that lead to educational success or failure
- the different kinds of academic barriers that can hamper success
- the various treatment interventions practitioners use when working with children with school-related problems
- the strengths and limitations of these treatment programs
- how to find the right professionals who can help parents find the right environment in which their children can flourish

This guide is also useful to teachers of struggling students. They, too, can follow the same procedures to get the students the help they need.

Training Students to Be Resilient and Behave Well

Bound book, 112 pp.

\$28

Training Students to Be Resilient and Behave Well shows teachers how to help students develop resiliency and self control. Topics include:

- why some students have trouble developing self control
- how school staff can foster resiliency amongst students
- the principles, elements and strategies of behavior management
- how to measure behavioral change to determine if your training is working
- how to implement a token economy system
- why some behavior management programs don't work well
- how to design your own academic or behavior training programs
- how to train students to use language to control their emotions and behavior

The Appendix contains useful forms that help you develop behavioral training programs, deliver appropriate consequences for targeted behaviors and monitor the effectiveness of your training.

